

OCT 8 2014



Facilities Planning Department

**MINOR PROJECT REQUEST FORM**

(For requesting work through Facilities Planning)

Thank you for requesting work through Facilities Planning.

Please provide all information required below, obtain the signature of your Dean/Director and Provost/Vice President, then forward to:

**Facilities Planning Department, Campus Operations****Building CO-69 Room 107**

Your project request will be reviewed and assigned a project number and a coordinator. A copy will be returned to you at the address you have provided below. The assigned coordinator will contact you regarding the specific details of your project, as soon as the coordinator's schedule allows.

For Facilities Planning Use Only

P-6859

Project Number

HARVEY SMITH

Assigned Coordinator / Telephone

PETER THOMSON 10/8/14

Director / Date

Physical Plant Representative

Requesting department must complete this section.

**Requestor's Information:**Name: Gregory ToppleDate: 9/29/2014Requestor's Campus Address: AL 139Aemail: gtopple@fau.eduTelephone Number: (561) 297 - 2037

Fax No.: \_\_\_\_\_

Department Name: Dean's Office College of Arts and Letters**Project Information:**Building: CU (97) - Culture and Society Room Number(s): 321 and 321ABudget: TECH FEE  
IF Approved

Fund: \_\_\_\_\_

Org: \_\_\_\_\_

***A funding source must be identified for any work requested.***

Description of work being requested:

I am seeking a quote for conduiting for AV cables and conduiting and power to be placed on the south wall of each of the rooms listed. The quote would be for a tech fee request and the work would only be approved if the tech fee request is approved by the committee.

**Departmental and Divisional Approvals:**

The requested work has been reviewed and is approved. It is understood that funding for this project is the responsibility of the requesting department.

Approval is required of **both** the department Dean / Director **and** the Provost / Vice President.Dean/Director: Linda K. Johnson Print Name: LINDA K JOHNSON Date: 9/29/2014Provost / Vice President: Rochelle France Print Name: ROCHELLE FRANCE Date: 9/29/2014Revised 09.25.13  
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